

Bid Response Form Template for Forklift Procurement Project

1. Supplier Information

Item	Details
Supplier Name	
Contact Person	
Email	
Phone Number	
Quotation Validity (Days)	
Payment Terms Response	[Compliant / Modified: _____]
Delivery Location Confirmation	Karara Mine Site [Confirmed / Modified: _____]

2. Equipment Supply Response

Equipment Model	Quantity	Brand	Compliance with Technical Specifications (Y/N/Partial)	Deviation Description (If Any)	Confirmation of Core Parameters (Meet/Exceed/Not Meet)
16T Diesel Forklift					
7T Diesel Forklift					
5T Diesel Forklift					

2.5T Diesel Forklift					
2.5T Electric High-Reach Forklift					

3. Compliance Documents Response

Required Compliance Document	Provided (Y/N)	Document Number/Expiry Date	Remarks
Australian DMIRS Registration Certificate			
Tier 4 Final Engine Emission Certificate			
ROPS/FOPS Certification (AS 2294.1)			
EnergySafety WA Approval (for Electric Forklift Battery)			
ISO 9001 Quality Management System Certification			
Western Power Compliance Seal (Electrical Schematics)			
Other Certifications (e.g., AS/NZS Standards)			

4. Delivery & Logistics Response

Item	Details
Packaging Compliance (AS 4312:2008)	Compliant / Non-Compliant
Transportation Plan (Sea Freight/Customs Clearance/Inland Transport)	
Main Roads WA Oversize Transport Permit (If Applicable)	
Estimated Delivery Lead Time (Weeks)	

16T Diesel Forklift	
7T Diesel Forklift	
5T Diesel Forklift	
2.5T Diesel Forklift	
2.5T Electric High-Reach Forklift	
Delivery Checklist Confirmation (Include All Units/Accessories)	

5. Installation & Acceptance Response

Item	
On-Site Commissioning Team Arrangement	
FAT Implementation Plan (Tipping Load Test/Hydraulic Pressure Test)	
SAT Commitment (72-Hour Continuous Operation $\leq$ 1 Failure)	Confirmed / Modified:
Acceptance Document Submission Timeline	

6. Documentation & Training Response

Required Document/Training	Provided (Y/N)	Details
Bilingual Operation Manual		
Bilingual Maintenance Manual (High-Dust Environment Chapter)		
Electrical Schematics		
Spare Parts List (2-Year Maintenance Needs)		
On-Site Training Sessions (Quantity)		
Training Content Confirmation (Operation/Safety/Maintenance)	Confirmed / Modified:	

7. Warranty & After-Sales Service Response

Item	Details
Full Machine Warranty Period	_____ (Months/Hours)
Core Components Warranty (e.g., Drive System/Battery)	_____
Western Australia Local Service Outlet Proof	[Provided / To Be Provided: _____]
Service Response Time Commitment	_____ (Hours)
Spare Parts Inventory Guarantee (2-Year Needs)	[Confirmed / Modified: _____]
Emergency Spare Parts Delivery Time	_____ (Hours)
Quarterly Operation Status Report Submission	[Confirmed / Refused: _____]

8. Partial Bid Declaration (If Applicable)

Items Not Bid	Reason for Not Bidding	Commitment to Future Supply (Y/N)

9. Additional Commitments

10. Authorized Signature & Date

Signature of Authorized Representative	Date