

Karara Mining Limited

卡拉拉矿业有限公司

PART 1 – OPEN RFQ | 第一部分 – 公开询比采购

Open RFQ 2026-1015 Supply of Tower Mill liners

招标编号 Open RFQ-2026-1015 塔磨机衬板供应

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PART 1.1 INFORMATION TO TENDERERS | 第 1.1 部分 - 投标人须知

INFORMATION TO TENDERERS 投标人须知

1.0 CONTENTS OF INVITATION TO TENDER | 招标邀请内容

Karara Mining Limited (“Company”) solicits proposals from companies (“Tenderer” or “Contractor”) for the supply of **Tower Mill Liners** for the Company’s operations located in Western Australia (“Services”), in accordance with the requirements outlined in this Invitation to Tender (RFQ), which consists of two (2) parts.

卡拉拉矿业有限公司（“公司”）特此邀请各公司（“投标人”或“承包商”）根据本招标邀请函（RFQ）的要求，提交关于公司位于西澳大利亚运营的**塔磨机衬板**（“服务”）的投标方案。本招标邀请函包括两个部分。

1.1 Part 1 | 第 1 部分

This Part 1 of the ITT provides a general description of the Karara Iron Ore **Project** and outlines the conditions of tendering, the tender contents, and the procedures that tenderers must follow in the preparation, compilation, and submission of their tenders.

本招标邀请函（ITT）的第 1 部分概述了“卡拉拉铁矿石项目”，并列出了投标条件、投标内容及投标人应遵循的投标准备、编制和提交流程。

- 1.1 Information to Tenderers | 投标人须知
- 1.2 Instructions to Tenderers | 投标须遵循的指示
- 1.3 Tender Forms | 投标表格
- 1.4 Information to be Supplied by Tenderers | 投标人需提供的信息

1.2 Part 2 – Proposed Contract Document | 第 2 部分 – 拟议合同文件

This Part 2 of the RFQ contains the commercial, contractual, and technical contract documents that the Company will utilise should a contract be awarded. Tenderers must therefore base their tenders on all Company requirements, including those set out in this **Part 2 Proposed Contract Document**.

本招标邀请函（RFQ）的第 2 部分包含了商业、合同及技术合同文件，公司将在授予合同后使用该文件。因此，投标人必须基于公司的所有要求，包括本第 2 部分拟议合同文件中规定的要求，来编制其投标方案。

- 2.1 Form of Agreement and Conditions of Contract | 协议格式及合同条款
- 2.2 Scope of Work | 工作范围
- 2.3 Fee Schedules | 费用表
- 2.4 Company Standards and Procedures | 公司标准及流程

2.0 PROJECT OVERVIEW | 项目概述

PROJECT OVERVIEW | 项目概述

The Karara Mine Operations involves the integrated development of a world-class magnetite deposit at Karara to produce high-grade magnetite concentrate on-site for export to China.

卡拉拉矿业运营项目包括对卡拉拉世界级磁铁矿矿床的综合开发，以在现场生产高品位磁铁矿精矿并出口至中国。

Karara is a world-class ore body in terms of its scale, quality, consistency, and extremely low waste-to-ore stripping ratio, which results in relatively low mining costs.

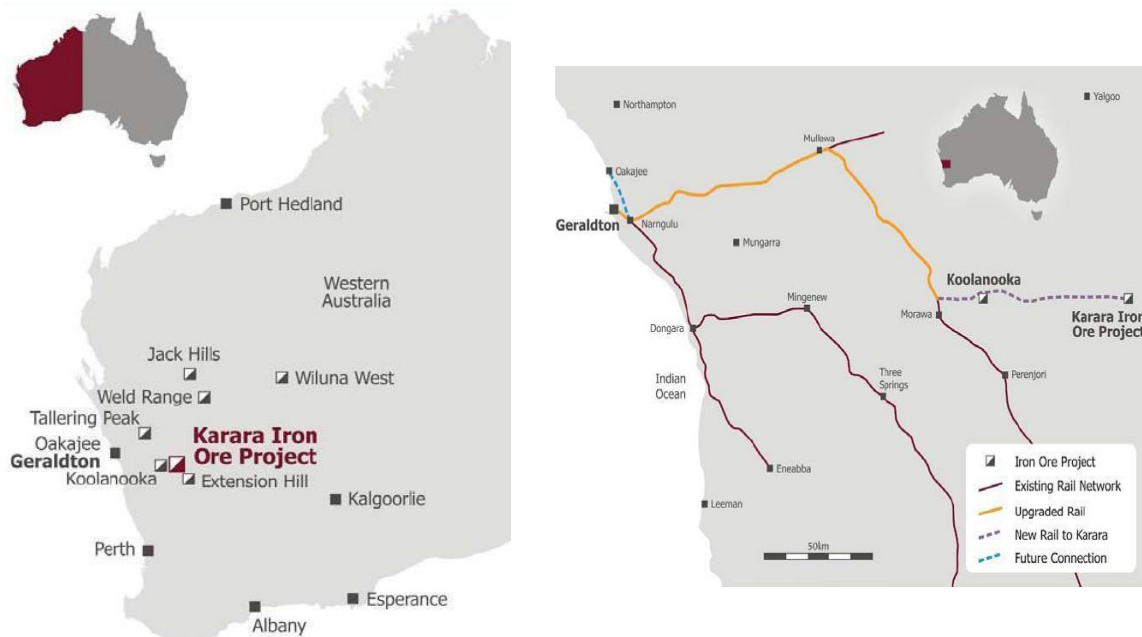
卡拉拉矿床因其规模、品质、稳定性及极低的废石剥离比而被认为是世界级矿体，从而使采矿成本相对较低。

Key Metrics | 关键指标

- Resource (including reserves) | 资源量（含储量） - 16.53 亿吨 @ 35.94% Fe（指示和推测）
- Ore Reserves | 矿石储量 - 7.90 亿吨 @ 36.27% Fe（可能储量）
- Waste-to-ore stripping ratio | 废石:矿石剥离比 - 0.34:1
- 8.2Mtpa initial production of high-grade magnetite concentrate | 年初始生产 820 万吨 高品位磁铁矿精矿
- Average magnetite concentrate grade | 平均磁铁矿精矿品位 - 65.2% Fe，低杂质含量
- 40-year mine life at initial 8.2Mtpa production rate of concentrate (20.75 million tonnes ore) | 矿山寿命 40 年，初始生产率为 820 万吨/年 精矿（对应 2,075 万吨 矿石）。
- Capacity to expand production of concentrate to 12Mtpa (30 million tonnes ore) for more than 30 years. | 可将精矿产能扩展至 1200 万吨/年（对应 3000 万吨 矿石），可持续生产 30 年以上。

LOCATION | 位置

The Mine is located approximately 320 kilometres north-north-east of Perth. Refer to the locality maps below 矿区位于珀斯以北偏东北约 320 公里处。具体位置请参考下方地图。



Location of Karara Mine 卡拉拉矿区位置

ACCESS/交通方式

Access to the site is by air strip located near the mine site and sealed and unsealed roads.

前往矿区可通过位于矿区附近的简易机场或铺装及非铺装道路抵达。

Contractors must make its own enquires regarding transportation of goods, materials and equipment to site. Road transport information can be obtained Main Roads of Western Australia Heavy Vehicles Operations and also from Local Authorities.

承包商须自行查询有关货物、材料及设备运输至矿区的相关信息。道路运输信息可通过西澳大利亚州主要公路局重型车辆运营部门及当地政府获取。

CLIMATE/气候

Refer to the Bureau of meteorology web site for details. Web site address is www.bom.gov.au/wa.

请参考澳大利亚气象局（Bureau of Meteorology）官方网站获取详细信息，网站地址为：www.bom.gov.au/wa。

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PART 1.2 – INSTRUCTION TO TENDERERS

第 1.2 部分 – 投标人须遵循的指示

CONDITIONS OF TENDERING 投标条件

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1. Information AND Deemed Warranty by Tenderers / 投标人提供的信息及推定保证

The information in this Request for Tenders is provided for the convenience of Tenderers. While Karara has taken reasonable steps to ensure that the information is accurate, it cannot and does not represent or guarantee the accuracy or completeness of the information.

本招标邀请函中的信息仅供投标人参考。虽然卡拉拉矿业有限公司（Karara）已采取合理措施确保信息的准确性，但无法保证其完全准确或完整。

Tenderers should use the information provided for general guidance only. In submitting tenders, each Tenderer will be deemed to warrant that it has not relied on the information provided and has undertaken its own investigations into, and fully accepts, the risks involved.

本招标邀请函中的信息仅供投标人参考。虽然卡拉拉矿业有限公司（Karara）已采取合理措施确保信息的准确性，但无法保证其完全准确或完整。

2. Tender Documents/招标文件

This Request for Tenders comprises those documents as listed in **Item 1** of the Particulars

本招标邀请函包括**特定条款**（Particulars）中**第 1 项**所列出的所有文件。

3. Scope of Proposed Contract/拟议合同的范围

Karara is considering contracting for those goods or services as listed in **Item 2** of the Particulars. The terms and conditions of Karara's preferred form of agreement are set out in the Contract (and special conditions) (**Contract**).

卡拉拉计划就**特定条款**（Particulars）中**第 2 项**列出的商品或服务签订合同。卡拉拉的首选合同条款和条件详见**合同及特殊条款**（Contract）。

4. Variations/变更

Karara may amend this Request for Tenders at any time prior to the closing date and this includes a right for Karara to extend the closing date at any time prior to the date specified.

卡拉拉可在**投标截止日期之前**的任何时间修改本招标邀请函，包括延长投标截止日期的权利。

Any amendment to this Request for Tenders will be issued in the form of any addendum and will be issued to all Tenderers. Any addenda issued as part of this section will become part of the Request for Tenders.

本招标邀请函的任何修订均将以“补充通知（Addendum）”的形式发布，并发送至所有投标人。所有发布的补充通知均视为本招标邀请函的一部分。

5. Inspection of the Mine Site – Site Visit / 矿区现场考察 – 现场参观

The Tenderer may inspect the mine site at a nominated time and date as specified in **Item 3** of the Particulars or as authorised by Karara's representative. (Not applicable)

投标人可在**特定条款**（Particulars）**第 3 项**中指定的时间和日期，或在获得卡拉拉代表授权的情况下，参观矿区现场。（不适用）

6. Process/招标流程

If Karara is satisfied with the tender process, it is the intention of Karara to select one or more preferred tenders from the submissions received and to then negotiate with the preferred Tenderer or Tenderers in relation to the terms of a written agreement that is acceptable to Karara.

如卡拉拉对招标过程感到满意，其计划从收到的投标文件中选择一个或多个**首选投标人**，并与其就卡拉拉可接受的书面协议条款进行谈判。

Selection as a preferred Tenderer will not mean that the Tenderer will be awarded an agreement or contract of any kind and will not mean that Karara has accepted or will accept any of the terms or conditions specified by any preferred Tenderer in its tender.

入选**首选投标人**并不意味着其将获得合同或任何形式的协议，也不代表卡拉拉接受或将接受该投标人在其投标文件中所提出的任何条款或条件。

Karara is under no obligation of any kind to select any tenders submitted during the tender process as a preferred tender and Karara is not bound to select the lowest cost tender as a preferred tender and may reject any or all tenders submitted.

卡拉拉**无义务**选择任何提交的投标文件作为首选投标，也**无须选择最低报价的投标人**，并且可拒绝部分或全部投标。

Any selection of one or more preferred tenders by Karara will be based on, amongst other things, Karara's assessment of submissions in response to the following criteria (set out in no particular order of priority) together with an assessment of other information provided in response to each request outlined in the schedules to this Request for Tenders:

卡拉拉对**首选投标人的选择**将基于以下标准（不按优先级排序），并结合本招标邀请函附表中规定的所有要求进行评估

- a) **Prices and charges shall be fixed and firm, and shall not be subject to adjustment due to any other factors.**

报价和收费，固定的价格，不随其它因素变更；

- b) **Project experience and contractual performance capability, including contracts for similar business recently completed or currently being performed, project summaries, or other verifiable performance reference materials. Where the Tenderer is a manufacturing entity, the products offered shall be manufactured by the Tenderer itself;**

项目业绩及企业履约能力，包括近期完成或正在履行的类似业务合同、项目摘要或可核查的业绩参考资料；如投标人为生产型企业，其所投产品须为投标人自行生产的产品；

- c) **The Tenderer shall demonstrate its capability to perform the Contract and its corporate qualifications, and shall provide evidence of company registration, a duly authorised representative letter, audited financial statements or auditor's reports for the two (2) years prior to the tender closing date, or alternatively, an independent third-party credit report or a bank reference;**
投标人展示的合同履行能力和企业资质，提供企业注册登记证、单位负责人授权委托书，提供投标截止之日为限 2 年内经会计师事务所审计的审计报告或经会计师事务所审计的财务报表，或者提供第三方资信调查报告，或银行资信证明；

d) The Tenderer shall demonstrate the capability to maintain high standards of workmanship and product quality in accordance with international best practices, and shall provide a written undertaking confirming that the quality of the offered products complies with, and meets or exceeds, the quality standards specified in the technical requirements, and shall meet the requirement of a service life of 3,800 hours.

投标人保持高标准作业及产品质量的能力，符合国际最佳实践，出具承诺产品质量符合函，承诺投标产品必须满足或高于技术要求的质量标准，并且满足使用寿命3800小时的要求；

e) The ability of the Tenderer to carry out the work as detailed in the scope of work to world's best practice including a secure supply and logistical chain, The goods must be delivered on time to the designated logistics site in Perth as required by the order, Specified quantity delivery in a timely manner

投标人按照工作范围要求执行合同的能力，包括供应链和物流保障能力，货物能按订单要求按时送达到指定珀斯物流站点，按时交付规定数量的产品或服务；

f) Sound quality assurance measures are in place; in principle, ISO 9001 quality management system certification is required, and other relevant certifications may also be provided.

质量保证措施，原则上须取得 ISO 9001 质量管理体系认证，并可提供其他相关认证证明；

g) The quality of the key management personnel authorized by the bidder, including their ability to supervise and manage the contract;

投标人授权的主要管理人员质量，包括其监督和管理合同的能力；

h) The Tenderer's policies relating to environmental management, emergency response and occupational health and safety;

投标人的环境管理、应急响应及职业健康安全政策；

i) demonstration of previous application of methodology (including reference sites) and evidence of innovation and technical knowledge;

投标人过往案例的应用经验（包括参考案例）及创新和技术能力的证明；

j) The willingness to pass on technical knowledge that may be acquired by Karara;

愿意向卡拉拉提供技术知识的投标人；

k) Continuous improvement to reduce usage and cost;

持续改进以减少使用量和成本

Karara reserves the right at any time to postpone, cancel, abandon, vary, supplement or replace any process that may arise out of this Request for Tenders.

卡拉拉保留随时推迟、取消、终止、修改、补充或替换本招标邀请函所引发的任何流程的权利。

7. No contract is binding until written and executed/合同须经书面形式并正式签署后方为生效

No agreement or contract of any kind will arise between Karara and any Tenderer unless and until the terms of a written agreement that are acceptable to Karara have all been reduced to writing in a single document and signed by both Karara and a successful Tenderer.

卡拉拉与任何投标人之间的合同或协议，仅在双方以书面形式达成完整协议并由双方签署后，方可视为具有法律约束力。

8. Tenders and Schedules/投标文件及附表

All tenders must be in writing in order to constitute a conforming tender and each Tenderer must complete each schedule to this Request for Tenders.

所有投标文件必须以书面形式提交，方可视为符合要求的投标文件。投标人必须完成本招标邀请函中所有附表。

9. Late Tenders/迟交投标文件

Karara, in its absolute discretion, may reject any tender received after the stipulated closing time in the covering letter. 卡拉拉有绝对酌情权决定是否接受在投标截止时间后收到的投标文件。

Karara reserves its right to reject one or more late tenders and accept for consideration late tenders in its absolute discretion.

卡拉拉保留拒绝部分或全部迟交投标的权利，同时，卡拉拉亦有权自行决定是否接受某些迟交投标文件并纳入评估。

10. Tender Costs/投标费用

Tenderers shall meet all costs of preparing and submitting tenders.

投标人应自行承担所有与编制和提交投标文件相关的费用。

11. Uncompetitive Behaviour/不正当竞争行为

By submitting a tender, each Tenderer warrants that neither it nor any of its personnel or related entities have engaged in any uncompetitive behaviour or any other practice which denies or may deny legitimate business opportunities to other Tenderers or other participants in the tender process including, but not limited to, the following:

提交投标文件即表示投标人保证其自身及其员工或相关实体未参与任何不正当竞争行为，或任何可能剥夺其他投标人或招标过程其他参与者合法商业机会的行为，包括但不限于以下行为：

- a) the payment of unsuccessful tender fees to anyone;
向任何人支付未中标投标费；
- b) the payment to anyone of monies, incentives or other concessions contingent upon the success of the tender, which do not relate to the provision of bona fide services relevant to the tender.

向任何人支付与投标成功挂钩的款项、奖励或其他让步，而这些款项、奖励或让步并非与本次投标相关的真实服务；

- c) accept or provide secret commissions in any form;

接受或提供任何形式的秘密佣金；

- d) collude in any way with any other Tenderer except for the purposes of lodging a consortium tender;

除提交联合投标外，与其他投标人进行任何形式的串通；

- e) submit or present any part of a tender to deliberately give an advantage to another Tenderer;

递交或展示任何部分的投标文件，以故意使其他投标人获得优势；

- f) enter into any commercial arrangements with any other Tenderers, contractors, sub-contractors, suppliers, agents or anyone else which may affect the efficacy of the tender process; or

与其他投标人、承包商、分包商、供应商、代理人或其他相关方达成任何可能影响投标过程公正性的商业安排；

- g) accept incentives to provide contracts or services of any kind to other Tenderers, contractors, sub-contractors or suppliers which may financially disadvantage Karara.

接受任何可能导致卡拉拉矿业公司（Karara）在财务上遭受损失的激励，以向其他投标人、承包商、分包商或供应商提供合同或服务。

11.1 Information - Pricing Schedules/价格表信息

General directions and descriptions of the Contract are not repeated in the schedules and the schedules are to be read in conjunction with other sections of the tender documents.

合同的一般说明和描述不会在价格表中重复，投标人应结合招标文件的其他部分一并阅读价格表。

The quantities detailed in Schedules are current estimates and may be amended by Karara in accordance with terms of the tender documents.

价格表中列出的数量为当前估算值，卡拉拉可根据招标文件的条款进行调整。

11.2 Price Components/价格组成

The Contract Rates are to be expressed in **Australian Dollars (\$) and exclusive of GST.**

合同报价应以**澳大利亚元（AUD）**表示，不含商品及服务税（GST）。

12. Completion of Tenders/投标文件的完整性

It is the responsibility of the Tenderer to ensure that all parts of this Request for Tenders document issued by Karara have been received and it is the Tenderer's responsibility to raise any queries concerning apparent ambiguities, contradictions or conflicting information.

投标人有责任确保已收到卡拉拉发布的全部招标文件，并负责对可能存在的歧义、矛盾或冲突信息提出询问。

13. Clarification of Tenders/投标澄清

The Tenderer may seek clarification of any part of this Request for Tenders from Karara. Questions should be directed in writing to the contact person identified in the covering letter.

投标人可向卡拉拉就招标文件的任何部分提出澄清请求。所有询问应以书面形式提交至招标函封面信中指定的联系人。

Karara may, on request, clarify aspects of this Request for Tenders in writing but is under no obligation to do so. Clarification responses by Karara may be distributed to other Tenderers in the form of an addendum to the Request for Tenders or in such other form as Karara sees fit.

卡拉拉可根据请求以书面形式进行澄清，但无义务提供任何澄清。卡拉拉的澄清答复可能会以“补充通知（Addendum）”的形式发送给所有投标人，或以其他适当形式发布。

14. Tenderers to Inform Themselves/投标人自行了解情况

Without limiting anything else in this document, on submission of a tender, Tenderers shall be deemed to:

投标人提交投标文件后，将被视为已：

- a) have examined and understood the Request for Tender documents and any other information made available by Karara to the Tenderer for the purpose of considering or submitting its tender;

仔细审阅并理解本招标文件及卡拉拉向投标人提供的所有相关信息；

- b) have examined and be fully aware of all information that could have been obtained by the making of reasonable inquiries relevant to all risks, contingencies, facts and circumstances that could affect the efficacy of the tender and the Tenderer's ability to provide for ~~carry out~~ the Mining Services;

充分调查所有可能影响投标有效性的风险、应急情况、事实和背景信息，并接受其相关风险；

- c) be satisfied as to the correctness and sufficiency of their tenders including proposed fees and all matters and things necessary for the due and proper use of mine and performance of the Mining Services. Tenderers must raise any queries, clarify issues or requirements and generally have a full understanding of the Request for Tender before submitting tenders;

确认其报价及合同履行方案的正确性和充分性，包括拟议费用及所有必要因素，以确保矿山的正常使用和矿业服务的履行。投标人须在提交投标前，主动提出任何问题、澄清需求，并全面理解招标文件内容；

- d) to ensure that the Tenderer has the capability to meet all costs associated with the performance of the Mining Services;确保投标人有能力承担所有与执行矿山服务相关的成本；

- e) to have a full understanding of the scope and workload of the mining services, as well as the requirements relating to the use, maintenance, and operation of the Mine;

充分了解矿业服务的工作量及矿山的使用、维护和运营要求；

- f) have a full understanding of Karara's objectives regarding the use of the Mine and conduct of Mining Services;

充分理解卡拉拉关于矿山使用及矿业服务执行的目标；

- g) For the avoidance of doubt, any historical project names, document numbers, or other references appearing in this document are included solely for template or formatting purposes and shall not be construed as forming part of the scope of work, technical standards, or any contractual obligations of this Project;

为避免歧义，特此明确：本文件中如出现任何历史项目名称、文件编号或其他引用内容，仅为模板或排版沿用之目的，不应被解释为构成本次项目的工作范围、技术标准或任何合同义务之一部分；

- h) For the avoidance of doubt, mining services shall include goods supply services.

特此明确，矿山服务包含货物供应服务。

15. Tenderer Interview / 投标人面试

Karara may require one or more Tenderers to attend interviews at Karara's offices during the tender assessment period. The Tenderer shall bear all costs incurred by it in attending the interviews. Alternative arrangements (such as video conferencing) for overseas or interstate Tenderers may be arranged if Karara considers them appropriate. In addition, Tenderers may be asked to give an oral presentation to further explain the tender.

卡拉拉可能要求一名或多名投标人在投标评估期间前往卡拉拉办公室参加面试。投标人应自行承担所有相关费用。对于海外或外州投标人，如卡拉拉认为适当，可安排视频会议等替代方案。此外，投标人可能会被要求进行口头陈述，以进一步解释其投标方案。

16. Tenderer's Identity and Joint Venturers/ 投标人身份及合资企业投标

The identity of the Tenderer is fundamental to Karara. The Tenderer shall be the corporation or other legal entity named as the Tenderer and whose execution appears on the Executed Form of Tender. 投标人的身份对卡拉拉至关重要，投标人必须是投标文件上所列的法人实体，并在投标表格中签字确认。

A tender submitted by a joint venture or partnership shall comply with the following requirements:

若投标人为**合资企业或合伙企业**，其投标文件须满足以下要求：

- a) the tender shall be duly executed so as to be legally binding jointly and severally on all parties to the joint venture or partnership;

投标文件必须合法签署，使其对合资或合伙各方均具有法律约束力；

- b) the parties shall nominate a duly authorised representative to act as their agent in all matters pertaining to the Mining Services;

合资或合伙各方须指定一名**正式授权代表**，负责所有与矿业服务相关的事宜；

- c) without limiting the foregoing, that representative shall be authorised to incur liabilities and receive instructions for and on behalf of the parties throughout the performance of the Mining Services; and

该代表须有权代表所有合资或合伙方承担责任并接收指示，直至矿业服务履行完毕；

- d) a copy of the agreement entered into by the joint venture partners shall be submitted with the tender.

投标文件中须附上合资企业或合伙企业的正式协议副本。

17. No Assignment/禁止转让

By submitting a tender, each Tenderer will be deemed to have agreed that its tender is personal to and is not capable of being assigned or transferred by, the Tenderer or any representative of the Tenderer.

提交投标文件即表示投标人同意，其投标文件不得由投标人或其代表转让或转移给任何其他方。

18. No Masquerades /信息披露要求

If the Tenderer is acting as agent or trustee for or jointly with another person, persons, corporation or corporations this must be fully disclosed by the Tenderer in the tender. If the Tenderer fails to fully disclose the identity of all participants and the nature of its relationship to those participants, the Tenderer's tender may not be considered by Karara. No one will have any right, title or interest in any agreement that arises out of the tender process unless they have been fully disclosed to Karara in the relevant tender.

若投标人以代理人、受托人或其他个人或公司联合投标，必须在投标文件中全面披露相关信息。若投标人未能充分披露所有投标参与方的身份及其关系，则卡拉拉可拒绝考虑该投标。未完全披露的任何个人或实体无权在本次投标过程中获得任何权益。

19. Ownership of Tender Responses/投标文件的所有权

All documents, materials, articles and information submitted by the Tenderer as part of, or in support of a tender shall become, upon submission, the absolute property of Karara and will not be returned to the Tenderer at the conclusion of the tender process. However, the Tenderer shall be entitled to retain confidentiality regarding its submission, copyright and other intellectual property rights therein, unless otherwise provided in any agreement that arises out of any tender.

投标人提交的所有文件、材料、信息和附加资料，在提交后即成为卡拉拉的绝对财产，卡拉拉不会在投标结束后退还投标文件。但除非最终签署的协议另有规定，投标人仍保留其投标方案的保密性、版权及其他知识产权。

20. No Compensation/无补偿条款

If, for whatever reason, Karara does not select any tender as a preferred tender, postpones, cancels or otherwise ceases any process initiated by this Request for Tenders or does not issue any agreement for any reason then no Tenderer shall have any claim against Karara for any costs, losses or damages of any kind that may have been incurred in connection with or arising out of the preparation or submission of any tender or any negotiations.

如果卡拉拉因任何原因未选择任何投标作为首选投标，或推迟、取消、终止本次招标流程，或者未能签订任何合同，投标人无权向卡拉拉索赔任何与投标准备、提交或谈判相关的费用、损失或损害。

Karara may postpone, cancel or abandon the Request for Tenders process at any time for any reason. If, for whatever reason, Karara does postpone, cancel or abandon the Request for Tenders process then no Tenderer shall have any claim against Karara for any costs, losses or damages of any kind that the Tenderer may have incurred in connection with or arising out of the preparation or submission of any tender.

卡拉拉可随时以任何理由推迟、取消或终止本次招标流程。如发生上述情况，投标人不得就其已发生的投标准备费用或其他损失向卡拉拉提出任何索赔。

21. Disclaimer/免责声明

Information provided to Tenderers is issued for the purpose of providing Tenderers with information on the Project. Any Data provided is not binding on the Principal or its employees, consultants or agents. The Principal accepts no responsibility for any conclusions drawn by the Tenderer from any data provided. It is the responsibility of the Tenderer to ascertain for themselves all the necessary information relevant to performance under the Contract.

向投标人提供的信息仅用于为其提供关于本项目的相关资料。任何提供的数据均不对招标方或其员工、顾问或代理人构成法律约束力。招标方不对投标人基于所提供数据得出的任何结论承担责任。投标人有责任自行获取所有与合同履行相关的必要信息。

ATTACHMENT 1 – TENDER PARTICULARS

附件 1 – 投标详细信息

Item/项目:	Details/内容:
1. Tender Documents/ 招标文件:	<p>Part 1 – Tender/第一部分 – 招标</p> <p>1.1 Information to Tenderers/投标人须知</p> <p>1.2 Instructions to Tenderers/投标须遵循的指示</p> <p>1.3 Tender Forms /投标表格</p> <p>1.4 Information to be Supplied by Tenderers/投标人需提供的信息</p> <p>Part 2 – Proposed Contract Document/第 2 部分 – 拟议合同文件</p> <p>2.1 Form of Agreement and Conditions of Contract/协议格式及合同条款</p> <p>2.2 Standard Forms/标准表格</p> <p>2.3 Company Schedules/公司附表</p> <p>2.4 Contractor Schedules/承包商附表</p>
2. Proposed Scope of Contract/拟议合同范围:	<p>Proposed Scope of Contract/拟议合同范围</p>
3. Karara Contact Person/卡拉拉联系人	<p>Xiufang Guo Deputy Commercial Manager +61 (0)484285812 xiufang.guo@kararamining.com.au</p>

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PART 1.3 - TENDER FORMS

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TENDER FORM 2 - Request for Information22

TENDER FORM 3 -Clarification Non-Conformance QualificationError! Bookmark not defined.

CLARIFICATION - NON CONFORMANCE - QUALIFICATION26

TENDER FORM 1 - Form of Tender | 投标表格 1 - 投标书

(To be prepared on Tenderer's official letterhead) | (须使用投标人的正式信笺纸)

Xiufang Guo & Michael Wang
Karara Mining Limited
Level 2, 216 St Georges Terrace
Perth WA 6000

INVITATION TO TENDER: Open RFQ 2026-1015

招标邀请编号: Open RFQ 2026-1015

Supply of Tower Mill liners

塔磨机衬板供应

Dear Xiufang Guo
尊敬的 Xiufang Guo

TENDER | 投标

In accordance with the Invitation to Tender enclosed herewith, the tenderer hereby offers to fully complete the entire Scope of Work in accordance with the tender documents for the proposed Contract Sum stated in our tender response.

根据随附的招标邀请函，投标人特此提出投标，以合同总价完成招标文件中规定的全部工作范围。

TENDER DOCUMENTS | 投标文件

The tenderer has carefully reviewed the tender documents and acknowledges that all required schedules must be completed and submitted with this tender. The tenderer also warrants that it has thoroughly checked all documentation provided and understands that Karara Mining Limited (KML) will not be responsible for any errors or omissions made by the tenderer in preparing this submission. By submitting this tender response, the tenderer agrees to be bound by the Conditions of Tender.

投标人已仔细阅读招标文件，并确认所有要求的附表必须填写完整并随本投标一并提交。投标人亦保证已对所提供的所有文件进行全面检查，并理解 Karara Mining Limited (KML) 对投标人准备本投标文件过程中出现的任何错误或遗漏概不负责。投标人提交投标文件即表示同意受《投标条款》的约束。

The tenderer further acknowledges receipt of all tender documents as part of this submission.

投标人进一步确认已收到全部招标文件，并作为本投标的一部分。

STATEMENT OF CONFORMANCE | 符合性声明

Tenderers are to signify whether or not their tender conforms with the contents and requirements of the tender documents by striking out below that which is not applicable. Non-conformances include proposed departures from the terms and conditions of the proposed contract, proposed departures from the technical requirements of the scope of Work, proposed departures from Karara's requirements and any other departures that the tenderer wishes to raise.

投标人须通过划去以下不适用的选项，表明其投标是否符合招标文件的内容和要求。不符合项包括但不限于：对拟议合同条款和条件的修改建议、对工作范围技术要求的修改建议、对 Karara 要求的修改建议，以及投标人希望提出的任何其他修改。

This tender **does/does not** conform.

本投标 **符合/不符合** 招标文件要求。

If the tender does not conform to the requirements of the tender documents, then the tenderer is required to list all areas of non-conformance in the non-conformances register.

如投标不符合招标文件的要求，则投标人须在《不符合项登记表》中列明所有不符合项。

The tenderer acknowledges and agrees that it will not be permitted to, and therefore will not, propose any additional non-conformances beyond those submitted with the first non-conformances register submitted with its tender response. Any additional non-conformances proposed after this submission will be disregarded by Karara and the tenderer acknowledges and accepts it will have no further right to pursue them as part of its tender response.

投标人确认并同意，除首次提交的《不符合项登记表》所列内容外，不得再提出任何额外的不符合项。任何在此之后提出的不符合项将不予受理，投标人亦无权在投标过程中进一步主张这些不符合项。

ADDENDA TO THE TENDER DOCUMENTS | 招标文件补充通知

In addition, the tenderer confirms that the following addenda to the tender documents were received and any variations and amendments included in them have been allowed for in the proposed contract sum.

投标人确认已收到以下招标文件补充通知，并确认所有修改和变更均已计入合同总价。

Addendum No. 补充通知编号	Addendum Date 补充通知日期
	Tenderer to list all addenda received 投标人列出所有收到的补充通知

VALIDITY OF OFFER | 投标有效期

The tender and the offer it contains will remain open for acceptance by Karara for a minimum period of **120 days** after the Closing Date for Submission as set out in the Invitation to Tender letter and thereafter until the tenderer gives notice in writing that it has been withdrawn.

本投标及其中所包含的报价自投标截止日期起至少有效 **120 天**，具体期限详见招标邀请函。其后，除非投标人以书面形式通知撤回，否则本投标仍然有效。

DATED | 日期

SIGNED for and on behalf of tenderer | 投标人授) Name | 姓名
权签署

Signature | 签名

in the presence of | 见证人) Name | 姓名

Signature | 签名

By signing this tender, the signatory warrants that the signatory is duly authorised to submit this tender on behalf of the tenderer.

签署本投标文件即表示签署人已获正式授权代表投标人提交本投标文件。

NB: If a joint tender - each party must sign.

注：如为联合投标，所有投标方均须签署。

Tenderer's Address for Notices | 投标人通知地址 XXX
Telephone | 电话 +XXXXXXXX
Facsimile | 传真 +XXXXXXXX
Email | 邮箱 XXXXXXXX@XXXXXXXX

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- 本页其余部分特意留空

Notice: Please complete the following content in accordance with the bid evaluation requirements, and provide both Chinese and English versions.

请注意,以下内容请结合评标要求填写,并且中英填写

TENDER FORM 2 - Request for Information | 投标表格 2 - 信息请求

(To be prepared on Tenderer's official letterhead | 须使用投标人的正式信笺纸)

CLARIFICATION AND / OR REQUEST FOR INFORMATION (DELETE AS APPLICABLE) | 澄清和/或信息请求 (删除不适用项)

TO | 收件人: XIUFANG GUO

POSITION | 职位: DEPUTY COMMERCIAL MANAGER

DATE | 日期: XXX

KARARA MINING LIMITED

LEVEL 2, 216 ST GEORGE'S TERRACE

PERTH, WA 6000

FOR THE ATTENTION OF | 收件人: XIUFANG GUO

DEAR SIR/MADAM | 尊敬的先生/女士,

TENDER NO. | 招标编号: RFQ-2026-1015

TENDER TITLE | 招标名称: SUPPLY OF TOWER MILL LINERS 塔磨机衬板供应

SUBJECT | 主题: CLARIFICATION NO. [00] | 澄清编号: [00]

WE ACKNOWLEDGE RECEIPT OF YOUR INVITATION TO TENDER FOR THE ABOVE SERVICES, WHICH WE HAVE EXAMINED CAREFULLY AND WISH TO CLARIFY OR RECEIVE ADDITIONAL INFORMATION WITH REGARD TO THE FOLLOWING SUBJECT(S):

我们确认已收到贵方关于上述服务的投标邀请, 并已仔细审阅, 现希望就以下事项进行澄清或获取额外信息:

1. [INSERT CLARIFICATION TOPIC]
2. [INSERT CLARIFICATION TOPIC]

WE ATTACH A COPY OF THE FORM OF CLARIFICATION AS REQUESTED.

我们随附所要求的澄清表格副本。

M | 电话:

E-MAIL ADDRESS | 电子邮件地址:

MAILING ADDRESS | 邮寄地址:

YOURS FAITHFULLY | 此致敬礼,

TENDER FORM 3 - CLARIFICATION NON-CONFORMANCE QUALIFICATION | 投标表格 3 - 澄清不符合项与条件

The Tenderer confirms that the sample clarification register (shown below) will be used for all pre-Tender and post-Tender clarifications, whether commercial and/or technical, and that its Tender for the Scope of Services set out in this ITT is fully conforming to the tender documents.

投标人确认，以下示例澄清登记表将用于所有投标前和投标后的澄清，包括商业和/或技术澄清，并确认其对本次招标文件所列服务范围的投标完全符合投标文件要求。

Any exceptions, Non-Conformances, or Qualifications (Technical & Commercial) shall be submitted on an appropriate register.

任何例外、不符合项或附加条件（技术和商业）均应提交至适当的登记表中。

SIGNED | 签署

On behalf of Tenderer | 代表投标人

DATED | 日期

CLARIFICATION – NON-CONFORMANCE QUALIFICATION

Version no.	Version date	Version owner
0		Contractor
1		KML
2		Contractor
3	[...]	KML

IMPORTANT NOTES TO CONTRACTOR:

- Please restrict proposed changes to only those that are “business critical” to Contractor. Karara Mining Limited (**KML**) will not consider immaterial or inconsequential changes.
- Please provide justification for each proposed change. KML will not consider proposed changes that have not been justified.
- Any proposed amendments by the Tenderer to the contract terms must be submitted during the tender stage, and the aggregate extent of such amendments shall, in principle, not exceed 5%. Any contract terms not raised prior to the submission of the tender shall be deemed to have been fully accepted. Following submission of the tender, Karara Mining Limited reserves the right not to consider any requests for amendments to the contract terms.
- Please fill in the table below in the same manner (including table formatting) shown in the example below.

Clarification no.	Contract ref.	Date / Version no.	Contractor / KML	Contractor’s proposed changes and KML’s responses	Open / Closed
Example	Clause 2.3	1 January 2020 (Ver. 0)	Contractor	Contractor proposes its change to the contract (and gives justification) here.	Closed
		1 January 2020 (Ver. 1)	KML	KML responds to Supplier’s proposed change here.	
		1 January 2020 (Ver. 2)	Contractor	Contractor responds to KML and so on until clarification item is closed.	
1			Contractor		
			KML		

Clarification no.	Contract ref.	Date / Version no.	Contractor / KML	Contractor's proposed changes and KML's responses	Open / Closed
			Contractor		

PART 1.4 - Tenderer Response Document

Supply of Tower Mill Liners
Commercial in Confidence

Tender Number: RFQ-2026-1015

GENERAL

The Tender shall be submitted with all details requested in Sections 1 through 13 (as applicable) of this ITT. Tenderer's reply to each section shall be separately identified and labelled with the appropriate section number.

Tenderer shall ensure that adequate technical and comprehensive pricing information is presented with its Tender to provide for a thorough and complete evaluation by Company.

Incomplete, ambiguous or vague Tenders including tender pricing may be rejected and Tenders may not be considered complete unless all requested information is submitted.

The Sections 1 through to 13 shall be submitted together with the Form of Tender.

1.	Company Details	30
2.	Contract Implementation Strategy and Schedule	30
3.	Technical & Commercial Clarifications and Qualifications	30
4.	Non-Conforming Tenders	30
5.	Compensation	31
6.	Company Capability and Capacity Statement.....	31
7.	Organisation and Key Personnel(N/A).....	37
8.	Quality Assurance and Quality Control.....	37
9.	Subcontractors and Suppliers	38
10.	Exceptions to Proposed Contract Terms and Conditions	38
11.	Supplier Prequalification	41
12.	Contractor Manning Schedule(N/A)	50
13.	Cash Flow Forecast	51

1. Company Details

Registered Business Name:

ACN or ARBN: ABN:

Registered Business Address:

Telephone No. :

Facsimile No. :

Email address:

Website:

Name and position of persons who may be contacted for further information if required.

(a) Managerial Phone..... Fax.....

(b) Technical Phone..... Fax.....

(c) Commercial Phone..... Fax.....

2. Contract Implementation Strategy and Schedule

The Tenderer shall provide an outline of its strategy to implement the Contract (including Gantt chart), including its plan for mobilising plant, setting up establishment, recruitment and training of personnel, working hours, and transport systems.

3. Technical & Commercial Clarifications and Qualifications

The Tenderer shall list here all clarifications, qualifications and exceptions (Technical and Commercial) to the Tender documents using the example Form 4 attached to Part 1.3 “**Clarification Non-Conformance Qualification and Exceptions**”.

Reference shall be made to specific clauses of the Tender.

For those items for which **no** Clarification, Qualification or Exceptions have been detailed in this Schedule it shall be deemed that the tender fully conforms to the requirements of the Tender documents for those items.

4. Non-Conforming Tenders

Not Applicable.

5. Compensation

The bidder shall submit their quotation using the form in Attachment 6.

Please provide quotations according to the item numbers, names, and typical characteristics listed in Attachment 5 — Lubricating Oil and Grease Specifications. The product quality must meet or exceed the quality requirements of the corresponding models in the technical specification, and only a single unified price is allowed when quoting.

In the event that Tenderer is successful, Tenderer's prices (or as may be amended during post-Tender submission clarifications) will be incorporated into the Contract as Schedule.

Item	Description	Units	Unit Cost (AUD)
1			
2			
3			
4			
5			

6. Company Capability and Capacity Statement

6.1 Contractor Details

Please indicate who shall be the principal contact during the Tender process. Please include all relevant contact details.

Please complete the following table

Contract Requirements	Contractor Response
Company Name:	
A.B.N:	
Year of Incorporation:	
Corporate Address:	
Contact email address:	

6.2 Technical

- (a) Please provide relevant experience and corporate capacity (technical and management)
- (i) Does the provider have Standards, Policies and Procedures that address Operations and Training needs relevant to the scope of this Tender.
 - (ii) Can the provider demonstrate competence and capacity to perform the services in accordance with the COP.?

Contractor Response	
----------------------------	--

- (b) The ability of the Tenderer to maintain a high standard of work and product to the world's best practice
 - (i) Demonstrate systems and processes that align with the COP.
 - (ii) Provide information relevant to services undertaken over the 12 months to the date of the tender to demonstrate capability.

Contractor Response

- (c) The quality of the initial key personnel nominated by the Tenderer to oversee and manage the Contract
 - (i) Provide evidence of the qualifications and experience of the providers proposed Contract Manager to support capability statements.
 - (ii) Provide a resume of experience relating to the providers proposed Contract Manager for assessment during tender consideration.

Contractor Response

- (d) Demonstration of previous application of methodology (including reference sites) and evidence of innovation and technical knowledge

Contractor Response

- (e) The willingness to pass on technical knowledge that may be acquired by Karara
 - (i) Provide information to support commitment to Business Improvement processes, including examples of previous process and Business Improvement works completed by the Contractor.
 - (ii) Provide examples of Costs reduction strategies engaged by the Contractor in similar work environments.

Contractor Response

- (f) Flexibility to meet demands
 - (i) Provide information of Organisational structure to support capability relating to the Scope of Work requirements.

Contractor Response

- (g) Specified quantity delivery in a timely manner
 - (i) Provide detail of the proposed work process and the capacity of the Contractor to complete this work including timing of each portion of works and the provision of information relevant to the sailing of vessels at the completion of loading operations.

Contractor Response

6.3 Sales Revenue

Contractors are requested to provide details of the size of their business in terms of operating revenue, by sub-category.

Please complete the following table

Sales Area	(\$AUD) 2021/22	(\$AUD) 2022/23	(\$AUD) 2023/24
<i>Total Sales Revenue</i>			

6.4 Contractor's Employees

Contractors are requested to provide the size of its total workforce in Western Australia by Labour Type.

Please complete the following table:

Location	FTE	Contractors
Western Australia		

* FTE refers to Full Time Employees

6.5 Other Large Accounts

The Company wishes to ensure that potential Contractors are familiar with providing services of a similar size to those required. Please provide the following information about your three largest West Australian customer accounts.

Please use the following band to categorize the sales of your top three customers:

Sales Range per annum	Sales Band
<\$5M	A
\$5M to \$ 10M	B
\$10M to \$50M	C
More than \$50M	D

Please complete the following table:

Rank	Customer Name	Approx Annual Sales Band (A–D)	Current Running Length of Contract (Yrs)	Major Services Provided
1				
2				
3				

6.6 Demonstrated Implementation

Please provide examples of two sites where you have implemented a contract the size and mix of services as provided in this Proposal.

Please complete the following table

Site	Contract Value	Service Type	Date of Implementation	Duration of Implementation

6.7 Employment Agreement

Please provide information of the Workplace Agreement or Award which the labour you provide to Karara Mining Limited is employed under. Please specify any renewal or expiry dates.

Contractor Response

6.8 Training

Please provide information about the type, frequency and recording of training that you undertake with your employees and contractors. Also, please include any information regarding any apprenticeship programs you may run.

Contractor Response

6.9 Policies/Standards and Systems

Please indicate where you have the following Policies/Standards and Systems in place and their level of certifications

Policy/Standard/System		Level of Certification
HR	Yes/No	
EHS	Yes/No	
Fatigue Management	Yes/No	
Drug and Alcohol	Yes/No	
Other <please specify>		

6.10 Human Resources / Industrial Relations Management Plan

Please include an HR/IR Management Plan together with your Tender submission and ensure the plan covers specific procedures, objectives and policies, on-boarding and mobilisation process, recruitment process and grievance resolution procedure.

Contractor Response

6.11 Health & Safety, Environmental, (HSE) Management Plan (“HSE Plan Guidelines”)

Please include an HSE Management Plan together with your Tender submission and complete the HSE – Contractor Pre-Qualification Questionnaire clause 11 of this tender document.

Contractor Response

6.12 Insurances

Please provide details regarding the type and level of insurances that you currently hold.

(Include copies of certificates as evidence)

Please complete the following table

Type	Level	Expiry
Public Liability		
Motor Vehicle		
Workers Compensation WA		

6.13 Discount Payment Terms

The Company’s standard condition is payment on 40 days from the end of the month in which the invoice is dated. Please state what further discounts can be applied, as per the following examples:

Please complete the following table(N/A)

Terms	Discount (%)
7 days from date of invoice	
14 days from date of invoice	
21 days from date of invoice	

6.14 Performance Guarantee

Please identify the component of profit that will be held ‘at risk’ in order to guarantee the successful delivery of the Agreed Service Level. Contractors should indicate how KPI’s will be monitored and linked to the Performance Guarantee, and how the arrangement would be administered.

Contractor Response

7. Organisation and Key PersonnelNot Applicable

8. Quality Assurance and Quality Control

8.1 Quality Policy and Resources

Tenderer shall provide a statement defining its quality policy, quality objectives and commitment to quality. This should include a description of the company’s organisation and dedicated resources for the management and assurance of quality throughout all phases of product delivery.

8.2 Quality System

Tenderer shall provide a copy of its third-party ISO 9001 certificate or its in house quality manual as it relates to the Services.

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9. Subcontractors and Suppliers

1.0 Tenderer shall submit details of the major Subcontractors that it proposes using for the performance of the Services. In the event that the Tender is successful, details of Tenderer’s proposed Subcontractors and suppliers shall, at Company’s sole discretion, become an integral part of the Contract.

2.0 Such details shall include:

- (A) Name and address of Subcontractor or supplier.
- (B) Description of Services to be subcontracted or supplied.
- (C) Subcontractors or suppliers previous experience and Tenderer’s evaluation of Subcontractor’s HS&E and Quality system.
- (D) A copy of Subcontractor’s third-party ISO 9001 certificate

10. Exceptions to Proposed Contract Terms and Conditions

Tenderer shall submit exceptions (if any) to the proposed Contract Terms and Conditions in the format

EXCEPTIONS TO CONTRACT TERMS AND CONDITIONS ONLY

“We make no exceptions to the Contract Terms and Conditions of this Tender” or “This Tender is made subject to the following exceptions to the Contract Terms and Conditions” (Tenderer to delete and initial as appropriate).

The table lists **ALL** the proposed exceptions to the Contract Terms and Conditions, which Tenderer wishes Company to consider.

Tenderer shall enter on this form (Attachment B1 – Commercial Clarification Table) those requirements which Tenderer feels it is unable to accept in the proposed Contract Terms and Conditions should Tender be awarded the Service. The reason that the proposed Contract Terms and Conditions cannot be accepted must be clearly defined and the effect on the Tender, together with Tenderer’s proposed text modifications clearly stated and the commercial impact of Exception if quantifiable.

Acknowledged; or	<input type="checkbox"/>
Acknowledged with the following qualifications	<input type="checkbox"/>

Version no.	Version date	Version owner
0		Supplier
1		KML
2		Supplier
3	[...]	KML

IMPORTANT NOTES TO SUPPLIER:

- Please restrict proposed changes to only those that are “business critical” to Supplier. Karara Mining Limited (**KML**) will not consider immaterial or inconsequential changes.
- Please provide justification for each proposed change. KML will not consider proposed changes that have not been justified.
- Any proposed amendments by the Tenderer to the contract terms must be submitted during the tender stage, and the aggregate extent of such amendments shall, in principle, not exceed 5%. Any contract terms not raised prior to the submission of the tender shall be deemed to have been fully accepted. Following submission of the tender, Karara Mining Limited reserves the right not to consider any requests for amendments to the contract terms.
- Please fill in the table below in the same manner (including table formatting) shown in the example below.

Clarification no.	Contract ref.	Date / Version no.	Supplier / KML	Supplier’s proposed changes and KML’s responses	Open / Closed
Example	Clause 2.3	1 July 2019 (Ver. 0)	Supplier	Supplier proposes its change to the contract (and gives justification) here.	Closed
		2 July 2019 (Ver. 1)	KML	KML responds to Supplier’s proposed change here.	
		3 July 2019 (Ver. 2)	Supplier	Supplier responds to KML and so on until clarification item is closed.	
1					

Clarification no.	Contract ref.	Date / Version no.	Supplier / KML	Supplier's proposed changes and KML's responses	Open / Closed

11. HS&E Questionnaire

Karara Mining Limited (KML) places the highest priority in having a safe and healthy workplace for all personnel engaged on the Project and in conducting our activities in an environmentally responsible manner. Our commitment is to meet or exceed the Health & Safety and Environmental (H&S and E) standards expected by industry, the community and statutory authorities, and thereby achieve our goals of: **ZERO HARM**.

To accomplish this, KML will only utilise Contractors who meet or exceed the KML's H&S and E Management System standards. The following questions are designed to allow KML to evaluate the standard and effectiveness of prospective Contractors H&S and E Management Systems.

KML reserves the right to request further information from, seek further clarification from, or enter into discussion with the prospective Contractor to enable it to complete an evaluation.

To enable the KML to rapidly assess the information provided, all documents must be provided in electronic form, preferably in unprotected Word format or in original PDF (converted from Word into PDF) as an alternative. Scanned PDF documents are not original PDF documents.

INSTRUCTIONS (Note: ALL prospective Contractors must provide their H&S and E statistics by completing the table at the end of this questionnaire).

1. If you have current certification in AS/NZS 4801 and/or AS/NZS ISO 14001, provide a copy of:

- your accreditation certificate/s;
- your Health & Safety Management Plan (HSMP) and your Environmental Management Plan (EMP) or a joint HSEMP; and
- a risk assessment in relation to the scope of work (Project-wide) you carried out on a similar recent Project.

2. If you do not have current certification in AS/NZS 4801 and/or AS/NZS ISO 14001, provide a copy of:

- a third party audit on your Health & Safety and Environmental Management System/s that aligns with AS/NZS 4801 and/or AS/NZS ISO 14001;
- your Health & Safety Management Plan (HSMP) and your Environmental Management Plan (EMP) or a joint HSEMP; and
- a risk assessment in relation to the scope of work (Project-wide) you carried out on a similar recent Project.

3. If you do not have current certification in AS/NZS 4801 and/or AS/NZS ISO 14001 and do not have evidence of a third party audit that align with these Standards mentioned, provide a copy of:

- your Health & Safety Management Plan (HSMP) and your Environmental Management Plan (EMP) or a joint HSEMP;
- a risk assessment in relation to the scope of work (Project-wide) you carried out on a similar recent Project; and
- Complete the attached Karara Mining Limited HSE Questionnaire.

DECLARATION:

I (insert the first and last name of the person authorised to complete this questionnaire) have been authorised by (insert the name of the company's authorising person) to complete this questionnaire and declare that the responses herein were made by me, that the information referenced herein exists within (insert company name), that all responses made in this questionnaire are truthfully given and are true and accurate to the best of my knowledge.

SMS ITEM	QUESTION	RESPONSE		EVALUATION
	<i>The Tenderer is to ensure that all references to evidence that supports each response is included in the reference column e.g. pg 14 SMP, S. 3 EMP or See Attachment 1.</i>	<i>Indicate Yes or No, as the case may be.</i>	<i>Reference (If the answer is Yes, reference the Doc. or Section No. etc, in this column.</i>	<i>Assessors comments Note: This column is to be completed by the KML HSE Dept</i>
POLICY				
1. Policy	Does the Contractor have a Health & Safety and Environmental Policy statement authorised by the most senior person in the Organisation?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Does the Contractor's Health & Safety and Environmental Policy include a commitment to establish measureable Objectives and Targets?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
PLANNING				
2. Planning	Does the Contractor have procedures on health & safety and environmental hazard identification, risk assessment and control of risks?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Has the Contractor developed its health & safety and environmental risk management methodology/s on its commitment to eliminate work-related injury and illness and harm to the environment?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
LEGAL AND OTHER REQUIREMENTS				
3. Legal and Other Requirements	Does the Contractor have procedures that identify and provide for access to all legal and other requirements that relate to the Health & Safety and Environmental issues relevant to its activities, products and services?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Has the Contractor made copies of all relevant legal and other requirements readily available and accessible to the workforce?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
OBJECTIVES AND TARGETS				
4. Objectives and Targets	Has the Contractor documented its Health & Safety and Environmental Objectives and Targets?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Are the Contractor's Objectives and Targets consistent with its Health & Safety and Environmental Policy/s?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

SMS ITEM	QUESTION	RESPONSE		EVALUATION
	<i>The Tenderer is to ensure that all references to evidence that supports each response is included in the reference column e.g. pg 14 SMP, S. 3 EMP or See Attachment 1.</i>	<i>Indicate Yes or No, as the case may be.</i>	<i>Reference (If the answer is Yes, reference the Doc. or Section No. etc, in this column.</i>	<i>Assessors comments Note: This column is to be completed by the KML HSE Dept</i>
HEALTH, SAFETY AND ENVIRONMENT MANAGEMENT PLANS				
5. OHS Management Plans	Does the Contractor have health & safety and environmental management plans for achieving its Objectives and Targets?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Does the Contractor have procedures the ensure health & safety and environmental plans designate responsibilities to all personnel within the organisation for achieving it Objectives and Targets?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
STRUCTURE AND RESPONSIBILITY				
6. Structure and Responsibility	Does the Contractor identify and provide for the resources required to implement, maintain and improve their health & safety and environmental management system/s?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Has the Contractor defined and documented areas of accountability and responsibility of all personnel involved in the operation of the health & safety and environmental management system/s?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Has the Contractor appointed a senior management person with the responsibility and authority to establish, implement and maintain the system/s?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

SMS ITEM	QUESTION	RESPONSE		EVALUATION
	<i>The Tenderer is to ensure that all references to evidence that supports each response is included in the reference column e.g. pg 14 SMP, S. 3 EMP or See Attachment 1.</i>	<i>Indicate Yes or No, as the case may be.</i>	<i>Reference (If the answer is Yes, reference the Doc. or Section No. etc, in this column.</i>	<i>Assessors comments Note: This column is to be completed by the KML HSE Dept</i>
TRAINING AND COMPETENCY				
7. Training and Competency	Does the Contractor have procedures that address consultation with employees in the identification of training needs?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	3. Do the Contractor's procedures address training of all personnel in health & safety and environmental requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
CONSULTATION, COMMUNICATION AND REPORTING				
8. Consultation, Communication and Reporting	Does the Contractor have procedures that address the selection of employees for consultation in the development, implementation and review of policies and procedures?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Does the Contractor have procedures that address reporting of health & safety and environmental performance?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
DOCUMENTATION				
9. Documentation	Does the Contractor have a health & safety and environmental management system that are in print and electronic form?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's health & safety and environmental management system/s describe the core elements of the management system?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
DOCUMENTATION AND DATA CONTROL				
10. Documentation and Data Control	Does the Contractor have procedures that address health & safety and environmental document management?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

SMS ITEM	QUESTION	RESPONSE		EVALUATION
	<i>The Tenderer is to ensure that all references to evidence that supports each response is included in the reference column e.g. pg 14 SMP, S. 3 EMP or See Attachment 1.</i>	<i>Indicate Yes or No, as the case may be.</i>	<i>Reference (If the answer is Yes, reference the Doc. or Section No. etc, in this column.</i>	<i>Assessors comments Note: This column is to be completed by the KML HSE Dept</i>
	Does the Contractor's health & safety and environmental document management system address periodic reviews by competent and responsible personnel?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL				
11. Hazard Identification, Risk Assessment and Control	Do the Contractor's hazard identification, risk assessment and control procedures align with ISO 31000.	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Does the Contractor's hazard identification process include consideration of the design of workplaces, processes and equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Does the Contractor conduct a risk assessment of all activities within the Contractor's Scope of Work prior to the commencement of a new Project?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
EMERGENCY PREPAREDNESS AND RESPONSE				
12. Emergency Preparedness and Response	Does the Contractor have procedures that address all potential emergency situations?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's procedures provide for periodic testing or similar?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
MONITORING AND MEASUREMENT				

SMS ITEM	QUESTION	RESPONSE		EVALUATION
	<i>The Tenderer is to ensure that all references to evidence that supports each response is included in the reference column e.g. pg 14 SMP, S. 3 EMP or See Attachment 1.</i>	<i>Indicate Yes or No, as the case may be.</i>	<i>Reference (If the answer is Yes, reference the Doc. or Section No. etc, in this column.</i>	<i>Assessors comments Note: This column is to be completed by the KML HSE Dept</i>
13. Monitoring and Measurement	Does the Contractor have procedures that address the monitoring and measurement (including evaluation) on a regular basis of the Organisations activities that can cause injury, illness or harm to the environment?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's procedures provide for the identification of situations where employee health surveillance and environmental monitoring is required?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
INCIDENT INVESTIGATION, CORRECTIVE AND PREVENTIVE ACTION				
14. Incident Investigation, Corrective and Preventive Action	Does the Contractor have procedures that address investigating, responding to and taking corrective and/or preventive actions in response to health & safety and environmental incidents?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's procedures include a review of all relevant procedures resulting from an investigation, corrective and/or preventive action/s?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
RECORDS AND RECORD MANAGEMENT				
15. Records and Record Management	Does the Contractor have procedures that address the management of health & safety and environmental results of audits and reviews?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's procedures describe the means by which health & safety and environmental records will be stored, maintained, retrieved, and protected from damage, deterioration or loss?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

SMS ITEM	QUESTION	RESPONSE		EVALUATION
	<i>The Tenderer is to ensure that all references to evidence that supports each response is included in the reference column e.g. pg 14 SMP, S. 3 EMP or See Attachment 1.</i>	<i>Indicate Yes or No, as the case may be.</i>	<i>Reference (If the answer is Yes, reference the Doc. or Section No. etc, in this column.</i>	<i>Assessors comments Note: This column is to be completed by the KML HSE Dept</i>
HEALTH & SAFETY AND ENVIRONMENTAL MANAGEMENT SYSTEM AUDIT				
16. Health & Safety and Environmental Management System Audit	Does the Contractor have procedures that address the means by which an Audit Program will be established?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's procedures identify during audit whether the health & safety and environmental management system/s is/are effective in meeting the organisations Objectives and Targets for continual improvement?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
MANAGEMENT REVIEW				
17. Management Review	Does the Contractor have procedures that assign responsibility to Top senior Management to periodically review the health & safety and environmental management system/s to ensure continuing suitability, adequacy and effectiveness?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Do the Contractor's procedures detail the necessary information to be collected to allow management to conduct an evaluation?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

The tenderer is to complete the table below with the relevant statistical information and indicate in the table under the nominated year which Australian and New Zealand Industry Classification (ANZIC) Code the statistics relate to. Statistical information in the table for each year must be of the same ANZIC Code.

If the statistical information relates to more than one ANZIC Code, show them in a separate table under the corresponding year and mark the table accordingly.

All LTIFR's and TIFR's are to be calculated in 1,000,000 hours.

STATISTICAL DATA			
<i>The tenderer is to indicate the respective years, using YEAR 1 as the latest statistical information the tenderer has, followed by the previous two years of relevant statistical information being entered accordingly into YEAR 2 and YEAR 3 e.g. 23/24 as YEAR 1, then 22/23 as YEAR 2 and 21/22 as YEAR 3.</i>	YEAR 1	YEAR 2	YEAR 3
Man-hours Worked (1)			
Lost Time Injuries (LTI's) (1)			
Medical Treatment Injuries (MTI's), (e.g. requiring more than First Aid) (1)			
First Aid Injuries (FAI's) (1)			
Restricted Workday Injuries (RWI's), (e.g. alternate duties) (1)			
Lost Time Injury Frequency Rate (LTIFR) = LTI's divided by Man-hours worked multiplied by 1,000,000 (2)			
Total Injury Frequency Rate (TIFR) = LTI's + MTI's + RWI's divided by Man-hours worked multiplied by 1,000,000 (2)			
Total Man-hours Lost (1)			

NOTE

12. Contractor Manning Schedule (N/A)

